

# East Asian Legal Studies

## Harvard Law School

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### EALS Visiting Scholar Program

**Overview:** Each academic year, the East Asian Legal Studies program hosts a number of Visiting Scholars who come to EALS from academe, government, or law practice to pursue their own research and write on a range of subjects. We strive to invite a diverse group of visitors who represent a variety of home institutions, jurisdictions, and legal fields.

Contingent on public health guidance, our Visiting Scholars may seek permission to audit one or two Law School classes per semester and are provided access to all of the Harvard libraries, including the incomparable collections of the Law School library. The intellectual richness of the Visiting Scholar experience is deepened through required participation in “roundtable” discussions, at which each Scholar shares works-in-progress and seeks feedback from the other Scholars.

**Selection Criteria:** Visiting Scholars are admitted on the basis of a formal application. In selecting applicants, consideration is made of each applicant’s background, field of interest, and achievements in scholarship and/or practice. Particular weight will be given to the applicant’s research proposal and level of English language proficiency. It has been our experience that Visiting Scholars who arrive at Harvard already highly proficient in English benefit much more from their experience and contribute much more to the institution.

**Duration:** The EALS program offers appointments of maximum one year. Applications for research visits of only one semester (or any period less than twelve months) will also be considered. Ideally, appointments should be concomitant with the Harvard academic year (late August to late May), and will start, at the latest, September 1 (or January 15 for the spring semester). With reasonable exceptions for brief trips consistent with visa and other legal requirements, Visiting Scholars are expected to remain in the Cambridge area during the term of their appointment.

**Visiting Scholar Fee and Funding:** The EALS Visiting Scholar fee is \$700 per month of appointment. EALS has limited financial aid funding, which is awarded on a need basis.

All applicants (whether seeking financial aid or not) are required to submit a complete and accurate listing of their sources of funding to support their visit – which is subject to verification. Inaccurate statements may lead to denial of one’s application or even revocation of an acceptance. In addition, before Harvard University can issue a J-1 visa sponsorship document, we are required by the U.S. Government to verify that each incoming Visiting Scholar has adequate funding -- the minimum financial resources an individual must have available during the time here is \$2,917 per month (\$35,000 per year), not including the Visiting Scholar fee. An additional \$542 per month (\$6,500 per year) must be available for each accompanying family member.

**Housing:** The Law School is not able to provide offices or housing for affiliates who are not candidates for a degree. *Visiting Scholars are responsible for securing their own housing, and we suggest that Scholars start looking online a few months before they arrive.* Useful information may be found at the [HIO housing site](#) and the [Harvard housing site](#).

**Application:** The application deadline is **February 15** for the full following academic year or any part thereof. On occasion, we will consider applications at other times – if you would like to apply but will not be able to meet the deadline, please contact us as soon as possible to discuss possible options.

Required application materials (please see the EALS Visiting Scholar Application Form for details):

- EALS Visiting Scholar Application Form
- TOEFL or IELTS score
- Academic transcripts
- CV, including education information, employment history, and publications
- Research proposal
- Personal statement
- 2 reference letters
- \$50 application fee (The application fee may be waived in some circumstances.)

During the application review process, we may contact you for an interview. Interviews are conducted using Zoom. If there is a reason that Zoom will not work for you, we will work with you to find an alternative.

**Acceptance Decisions:** Decisions pursuant to our regular academic cycle will be communicated by **April 1**. While we will consider exigent circumstances, applicants should understand that for reasons of fairness to our entire applicant pool, we are unlikely to be able to communicate decisions prior to April 1.

**Caveat:** The foregoing is contingent on public health guidance and accordingly is subject to alteration should circumstances warrant.

**EALS VISITING SCHOLAR APPLICATION FORM**

<b>NAME ON PASSPORT</b>	First Name	Middle Name	Last Name / Family Name
<b>PREFERRED NAME</b>			
<b>DATES YOU WOULD LIKE TO BE AT EALS</b>	Start date: month_____ day_____ year_____		
	End date: month_____ day_____ year_____		
<b>NAME OF YOUR CURRENT EMPLOYER OR UNIVERSITY</b>			
<b>DATE OF BIRTH (MONTH, DAY, YEAR)</b>			
<b>PLACE OF BIRTH</b>			
<b>GENDER</b>			
<b>COUNTRY OF CITIZENSHIP</b>			
<b>MAILING ADDRESS</b>	Permanent:		
	Current:		
<b>E-MAIL ADDRESS</b>			
<b>TELEPHONE NUMBER</b>	Home:	Cell:	Work:
<b>US SOCIAL SECURITY NUMBER, IF ANY</b>			
<b>HARVARD UNIV. ID NUMBER, IF ANY</b>			
<b>FUNDS AVAILABLE FOR YOUR TIME AT EALS</b>	Amounts and sources (proof will be required before admittance to the US):		
<b>HEALTH INSURANCE COVERAGE (MANDATORY)</b>	You may purchase health insurance for you and anyone with you upon your arrival, or you may keep your current policy. Proof of policy will be required upon arrival. If you are keeping your current policy, please list the company name and policy:		
<b>ENGLISH LANGUAGE PROFICIENCY</b>	TOEFL or IELTS score and date taken (please send scans of test results):		
	Formal English study (please provide dates and locations):		
<b>FAMILY MEMBERS WHO WILL ACCOMPANY YOU</b>	Names, birth dates, and relationship to you:		

<b>YOUR PREVIOUS OR CURRENT AFFILIATIONS WITH HARVARD</b>	(Example, you were or applied to be a VS at another program two years ago; your spouse was an LLM.)
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<b>HAS YOUR EDUCATION BEEN INTERRUPTED FOR ANY REASON?</b>	If so, please explain on an attached page.
<b>HAVE YOU EVER BEEN SUBJECT TO DISCIPLINARY ACTION BY A PROFESSIONAL ORGANIZATION OR ACADEMIC INSTITUTION, OR IS ANY PENDING?</b>	If so, please explain on an attached page.
<b>HAVE YOU EVER BEEN CONVICTED OF A MISDEMEANOR OR A FELONY, OR IS THERE ANY CHARGE PENDING AGAINST YOU?</b>	If so, please explain on an attached page.

<b>EDUCATION</b>	Please submit a CV which clearly lists your undergraduate and graduate education information including schools (and locations), degrees, majors, and dates of study. Please send scans of transcripts. (If you are accepted as a Visiting Scholar, we will require formal transcripts.)
<b>EMPLOYMENT</b>	Please submit a CV which clearly lists your employment history, including names of companies or organizations, position or titles, and dates of employment.
<b>PUBLICATIONS</b>	Please submit a CV which clearly lists your publications with full citations and indicating the languages in which books or articles were published.
<b>RESEARCH PROPOSAL FOR STUDY AT HARVARD</b>	Please submit a research proposal of no more than five pages. It should include a detailed description of your proposed project, the methodology you plan to employ, and your objectives. Please explain why EALS is an appropriate setting for undertaking your research, including the resources that you plan to use at Harvard, and any Law School faculty in your research area that you may wish to consult. Please also explain how time spent as a Visiting Scholar fits into your long- term research goals.
<b>RESEARCH TOPIC</b>	Please state your research topic in 20 words or less (this will be listed on an internal information page for staff and scholars, if you are accepted):
<b>PERSONAL STATEMENT</b>	You may also submit a separate personal statement of no more than five pages. We receive applications from many outstanding scholars and practitioners from around the world, and we encourage you to take this opportunity to show us how you are different from other applicants. What are your intellectual and professional aspirations? How have you contributed to your community, nation, place of work or study? In what ways would a research stay at EALS influence your thinking and work in the future?
<b>RECOMMENDATION OR REFERENCE LETTERS</b>	We require at least two reference letters. If you have previously been at Harvard, at least one reference letter must be from a Harvard faculty member. Please ask your recommenders to email their reference letters directly to us at <a href="mailto:johnson@law.harvard.edu">johnson@law.harvard.edu</a> .

**By signing and dating this application, I affirm that all of the information provided is accurate, and that the research proposal and personal statement are my own work.**

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Please email this application along with your research proposal, personal statement, CV, transcripts, and TOEFL or IELTS scores to [johnson@law.harvard.edu](mailto:johnson@law.harvard.edu). You may pay the \$50 application fee with a debit or credit card by going to this website: [https://secure.touchnet.net/C20832\\_ustores/web/product\\_detail.jsp?PRODUCTID=4275&SINGLESTORE=true](https://secure.touchnet.net/C20832_ustores/web/product_detail.jsp?PRODUCTID=4275&SINGLESTORE=true). Or, you can send a check or money order payable to "Harvard University" by regular or registered mail to East Asian Legal Studies, Harvard Law School, 1585 Massachusetts Avenue, Cambridge, MA 02138, USA